

DoD SAFE

Subject: HOUSING APPLICATION SUBMISSION – PROTECTING PII

Navy Housing Service Center strongly encourages you to send your Housing Assessment Package **encrypted** through your official DoD email or through your personal email using DoD SAFE. If you are submitting your housing assessment package from a non-DoD email, not to worry we are here to assist you!

Outside of normal business hours applicants submitting their package using a personal email may do so by sending an email to web.housing@navy.mil, include in the subject line, **REQUESTING A DROP-OFF INVITATION ICO (SVM LAST NAME, FIRST NAME)**.

We are here to assist you with all of your housing needs Monday through Friday during normal business hours of 8:00 am – 5:00 pm. Navy Housing Service Center can be reached at:

- Navy Housing Service Center (619)556-8443
- Navy Housing Service Center Email: web.housing@navy.mil
- Lincoln Military Housing (619) 556-7667

DoD SAFE (Secure Access File Exchange) is a service for all DoD personnel to electronically exchange unclassified and encrypted files up to 8.0 GB. DoD SAFE will supply receipts to you when we pick up your housing assessment package.

<https://safe.apps.mil/>

Official DoD E-mail

Send encrypted-Please be sure you are using your SIGNATURE CERTIFICATE OR AUTHENTICATION CERTIFICATE .

Preferred Format PDF

Less than 2 Megabytes

Personal E-mail

Call or Email to request for DoD SAFE Drop-Off invitation

Upload documents via DoD SAFE

Send encrypted

Preferred Format PDF

Large files over 2 Megabytes

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